

## State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

September 6, 2002

MEMORANDUM NO. PR2002-017

TO: All Agencies Served by the State Controller's Office

Payroll Section

FROM: Roger Farmer

Payroll Administrator

SUBJECT: New Reports In X/PTR

New reports have been added to X/PTR. These reports should be reviewed by your agency before the September 17, 2002 User Forum. Any comments and suggestions can be discussed at that time.

Two new reports are the employee payment detail and history files. The information shown on these reports starts with July 1, 2002. These reports can be found in X/PTR under:

EMPLOYEE PAYMENT DETAIL EMPLOYEE PAYMENT HISTORY

Another new report consolidates the various Warning Reports into a single consolidated report. Listed below are the names of the warning reports which are being consolidated:

Employees not paid under Pay Cycle
Current Pay warnings
Effective Pay warning
Excessive Pay warning
Employees with Pay Periods > 1
Inactive Report
Longevity Change report
Employees paid from Multiple Units
Pay Warning

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LOCATION 3512 Bush Street Raleigh, NC Memorandum No. PR2002-017 September 6, 2002 Page 2

Retirement Code Warning
Employees with S Subhead
Split Pay not agreeing with Pay Rate
YTD Severance/Disability = or > Max Allowed
Weighted Premium Emp exempt from PMIS

The consolidated warning report can be view for August. The September Mid-Month report will be soon available. The consolidated report can be viewed as follows:

CONSOLIDATED WARNING RPT